

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

December 16, 2020

12:30 p.m.

MEMBERS PRESENT: Chair Darin Tiffany, Engineer
Vice Chair Richard Applegate, City of Fountain (*joined the meeting late*)
Vince Colarelli, Building A or B Contractor
Jeff Finn, Citizen-at-Large
Edward Pine, Building A, B or C Contractor
Christine Riggs, Architect
Kelly Elliott, Town of Monument
Chris Quinn, Green Mountain Falls
John Graham, City of Manitou Springs

MEMBERS ABSENT: David Wilson, Town of Palmer Lake

OTHERS PRESENT: Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Permit Supervisor
Linda Gardner, Executive Administrative Assistant

The Advisory Board meeting was conducted virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committees' page at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER

Chair Darin Tiffany called the meeting to order at 12:33 p.m.

2. CONSIDERATION OF THE NOVEMBER 18, 2020 MINUTES

A motion was made by Edward Pine to **APPROVE** the November 18, 2020 Advisory Board Minutes as written, seconded by Vince Colarelli; the motion carried unanimously.

3. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

January Advisory Board meeting date and time: Wednesday, January 20, 2021, beginning at 12:30 p.m. The meeting will be conducted virtually. Sufficient and timely instructions for public participation will be made available at: <https://www.pprbd.org/Information/Boards>.

4. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

5. BUILDING OFFICIAL REPORTS/NON ACTION ITEMS

a) Financial Statement through November 30, 2020.

Ryan Johanson presented the financial statement for the month of November 2020. He said the monthly revenue was \$1,542,381, and year-to-date revenue was \$18,126,859, which is 94 percent of budget. Mr. Johanson stated the expenditures were \$1,937,936, and year-to-date expenses were at 79 percent of budget. The net loss for November is \$395,555, and year-to-date net income is \$2,960,339. He stated overall, the Department remains sustainable and very busy.

b) Building Report through November 30, 2020.

Matt Matzen presented the Building Report for the month of November 2020. He said there were 453 single-family houses permitted in November, which was 58.39 percent more than this time last year. He stated there were 49 commercial building permits, which was an increase of 133.33 percent difference from this time last year. Mr. Matzen said the total valuation of permits issued in November for residential homes was \$161,325,137, which was 44.91 percent more than this same time last year; and year-to-date the total valuation of residential permits was \$1,711,196,634, which was an increase of 23.56 percent from this same time last year. He stated year-to-date the total valuation for commercial permits was \$91,685,733, which was an increase of 18.97 percent from this same time last year. Mr. Matzen stated the total valuation year-to-date across all permits was \$3,645,286,487, which is an increase of 5.40 percent. He said there were six permits with a valuation over \$3 million in November.

c) Plan Report through November 30, 2020.

Jay Eenhuis presented the Plan Review Report for the month of November 2020. There were 452 single family plans, which was an increase of 72 percent compared to November of the previous year; 88 new commercial plans, which was an increase of 175 percent; and a total of 1,540 plans for the month of November, which was an increase of 82 percent compared to November 2019. Mr. Eenhuis stated there were 365 commercial plans submitted electronically in November 2020, or a 320 percent increase compared to November 2019; and 795 residential plans submitted electronically, which was an increase of 679 percent; for a total of 1,529 e-plans in November 2020, a 331 percent

increase from November 2019. Mr. Eenhuis stated the Plan Review Department performed 4,117 solo reviews in November, and zero walk-through reviews (as staff has continued to work remotely during the month of November), for a total of 4,117 logged reviews for November 2020, which was an increase of 3 percent from the previous year.

Richard Applegate left the meeting at 12:44 p.m. and a quorum was maintained.

- d) Inspection Report through November 30, 2020.

John Welton presented the Inspection Report for the month of November 2020. He said the inspectors in all departments did a total of 26,429 inspections in November, with a total of 68 field inspectors. He stated the Department has hired four inspectors recently. He said each inspector averaged 22.1 inspections per day, and the average available time per inspection was 16.8 minutes.

6. UNFINISHED BUSINESS

There was no Unfinished Business.

7. NEW BUSINESS

- a) Christine Riggs appeared and presented the AIA Report.
- b) John Welton stated on behalf of Roger Lovell and RBD staff he would like to thank the Advisory Board members for their time and participation in the virtual meetings this past year; and to wish everyone a Happy Holiday Season.

8. EXECUTIVE SESSION REQUEST(S)

There were no Executive Session Request(s).

9. BOARD REPORT(S) OR COMMENT(S)

There were no Board report(s) or comment(s).

10. FUTURE AGENDA ITEM REQUESTS

There were future agenda item requests.

11. ADJOURN

The meeting adjourned at 12:52 p.m.

Pikes Peak Regional Building Department
Advisory Board Meeting Minutes
December 16, 2020
Page 4

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger N. Lovell".

Roger N. Lovell
Regional Building Official
RNL/llg

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.