

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

REGIONAL BUILDING COMMISSION MINUTES

November 28, 2022

2:00 p.m.

MEMBERS PRESENT: Chair Tom Strand, Colorado Springs City Council
Vice Chair Carrie Geitner, El Paso County Commissioner
Todd Dixon, Mayor of Green Mountain Falls, Colorado

MEMBERS ABSENT:

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Building Official - Plans
John Welton, Deputy Building Official – Inspections
Erin Garcia, Director of Finance
Matt Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

The Regional Building Commission meeting was conducted in a hybrid form, allowing Commission members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department’s website Boards & Committees’ page at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER: DETERMINATION OF A QUORUM

Chair Tom Strand called the meeting to order at 2:01 p.m.

Chair Strand introduced and welcomed new Building Commissioner, Todd Dixon, Mayor of Green Mountain Falls, Colorado.

2. ELECTION OF OFFICERS (*fill in the vacancy of Vice Chair*)

A motion was made by Tom Strand to elect Carrie Geitner as Vice Chair of the Regional Building Commission, seconded by Todd Dixon; the motion carried unanimously.

3. CONSIDERATION OF THE OCTOBER 27, 2022 MEETING MINUTES

A motion was made by Carrie Geitner to **APPROVE** the October 27, 2022 Regional Building Commission Minutes as written, seconded by Todd Dixon; the motion carried unanimously.

4. **NEW BUSINESS**

a) **Careers in Construction Colorado Update.**

Renee Zentz, Glenn Hard and Marlo Zahn-Asher, Colorado Springs HBA, appeared and Mr. Hard presented an update regarding Careers in Construction Colorado (“CICC”). He stated CICC partners with entities that provide educational courses focused on the construction industry to promote the benefits of career opportunities to students, parents, influencers, and educators as well as develop effective job-placement platforms to place students in the construction industry.

Mr. Hard stated currently CICC has 16 Colorado Springs high school locations; 2 sold homes; 6 homes under construction; \$709,572 contributed from the Building Futures Fund; 1,027 active students; and 693 students employed in the industry from CICC job placement.

Mr. Hard stated statewide statistics: 48 Colorado high school locations; 5 trade association sponsors; 7,586 total students enrolled; 2,827 PACT – Certificates earned; 983 OSHA – 10 certificates earned; and 693 students employed in the industry from CICC job placement.

Mr. Hard stated CICC believes construction and skilled trades are representative of excellent and meaningful career opportunities for students in Colorado. Through mentoring and hands-on training, CICC provides students the tools and skill sets necessary to be successful and productive citizens. CICC’s focus is to improve the community’s awareness and understanding of the career opportunities available within the construction industry. Mr. Hard and Renee Zentz expressed their appreciation to the Pikes Peak Regional Building Department for its ongoing support of CICC.

5. **CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING**

The next Building Commission Meeting date and time: Thursday, January 26, 2023, beginning at 2:00 p.m. The meeting will be conducted in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually. Sufficient and timely instructions for public participation will be made available at: <https://www.pprbd.org/Information/Boards>.

6. **PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA**

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

Public Comment: The public is invited to provide oral public comment on **any item not scheduled on the agenda**. The Advisory Board will not take action on issues discussed during this general public comment period; such matters may be scheduled for further discussion or action at a later date.

7. **ADVISORY BOARD REPORT**

Roger Lovell presented the Advisory Board Report.

8. **BUILDING OFFICIAL REPORTS / NON-ACTION ITEMS**

a) Financial Statement through October 31, 2022.

Erin Garcia presented the financial statement for the month of October 2022. She said for the month of October, the operating cash balance ended at \$16,167,380 with a cash balance as a percent of budget of 68 percent. She said the monthly revenue was \$1,673,025, which year-to-date is 77 percent of budget. Ms. Garcia stated the expenditures were \$1,577,739, and year-to-date expenses were at 66 percent of budget. The net gain for October was \$95,286, and year-to-date net income is \$2,688,667.

b) Building Report through October 31, 2022.

Matt Matzen presented the Building Report for the month of October 2022. He said there were 163 single-family houses permitted in October, which was 59.55 percent less than this time last year. He stated there were 30 commercial building permits, which was a decrease of 18.92 percent from this time last year. Mr. Matzen said the total valuation of permits issued in October for residential homes was \$66,614,777, which was a decrease of 55.20 percent from this same time last year. He stated the total valuation for commercial permits was \$72,524,782 for the month, which was a decrease of 2.34 percent from this same time last year. Mr. Matzen stated the total valuation year-to-date across all permits was \$3,367,758,510, which is a decrease of 6.71 percent from the previous year. He said there were five permits with a valuation over \$3 million in October.

c) Plan Report through October 31, 2022.

John Welton presented the Plan Review Report for the month of October 2022. There were 176 single family plans, which was a decrease of 50 percent compared to October of the previous year; 129 new commercial plans, which was an increase of 396 percent; a total of 1,294 plans for the month of October, which was a decrease of 3 percent compared to October 2021; and 13,747 plans year-to-date, which was a decrease of 4 percent over the previous year. Mr. Welton said the Plan Review Department performed 4,917 solo reviews in October, and 684 walk-through reviews, for a total of 5,601 logged reviews for October 2022, which was an increase of 7 percent from the previous year;

and 53,831 logged reviews year-to-date, which was an increase of 5 percent over the previous year.

- d) Inspection Report through October 31, 2022.

John Welton presented the Inspection Report for the month of October 2022. He said the inspectors in all departments did a total of 27,320 inspections in October, with a total of 75 field inspectors. Mr. Welton said each inspector averaged 17.8 inspections per day, and the average available time per inspection was 20.8 minutes.

9. UNFINISHED BUSINESS

- a) Regional Building Official Evaluation – Action Item.

Virginia Koulchitzka briefly reviewed the Regional Building Official Evaluation Process with the Commission members. The Commissioners were in agreement that Mr. Lovell's exemplary leadership this year should be rewarded. The Commissioners agreed that Mr. Lovell deserved a 5 percent annual salary increase, as well as a bonus in the amount of \$10,000. A motion was made by Carrie Geitner to **APPROVE** Resolution 2022-2, which sets forth that Roger Lovell shall be given a 5 percent annual salary increase, as well as a bonus in the amount of \$10,000, effective November 28, 2022, seconded by Tom Strand; the motion carried unanimously. Mr. Lovell expressed his appreciation for the salary increase and the bonus.

- b) 2023 Board/Committee/Commission Meeting Dates (Non-action item until January of 2023, when a schedule will be adopted in accordance with the requirements of the Colorado Sunshine Act of 1972, as amended).

10. COMMISSIONER REPORT(S) OR COMMENT(S)

There were no Commissioner Reports or Comments.

11. FUTURE AGENDA ITEM REQUESTS

Todd Dixon stated it is his understanding that the Department does not get represented (except "associate" membership) at CML because it serves multiple jurisdictions, and CML tends to listen to its member municipalities rather than the Department. Virginia Koulchitzka stated Department staff has initiated conversation with its jurisdictions regarding this matter and the consideration of a regional forum.

12. EXECUTIVE SESSION REQUEST

There were no Executive Session Requests.

13. ADJOURN

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The meeting adjourned at 3:35 p.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official

RNL/lfg

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

PPRBD meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.