

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **BOARD OF REVIEW MEETING MINUTES**

December 18, 2024 – Wednesday – 11:00 a.m.

**MEMBERS PRESENT:** Chair Loren Moreland, Building Contractor A, B or C  
Vice Chair Jeff Finn, Citizen-at-Large (*Joined Virtually*)  
Chris Freer, Engineer

**MEMBERS ABSENT:** Vince Colarelli, Building Contractor A or B  
Zach Taylor, Architect

**PPRBD STAFF:** Roger Lovell, Regional Building Official  
Jay Eenhuis, Deputy Building Official – Plans  
John Welton, Deputy Building Official – Inspections  
DeLisa Jackson, HR Assistant

### **PROCEEDINGS:**

The Board of Review meeting was conducted in a hybrid forum, allowing Board members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually through Microsoft Town Hall. Sufficient and timely access to the public to observe the meeting was made available at: <https://www.pprbd.org/Information/Boards>.

#### **1. CALL TO ORDER: DETERMINATION OF A QUORUM**

Chair Loren Moreland called the Board of Review meeting to order at 11:01 a.m.

#### **2. CONSIDERATION OF THE NOVEMBER 20, 2024 BOARD OF REVIEW MEETING MINUTES**

A motion was made by Chris Freer to **APPROVE** the November 20, 2024 Board of Review Meeting Minutes as written; seconded by Vice Chair Jeff Finn; the motion carried unanimously.

#### **3. EXECUTIVE SESSION REQUEST(S)**

There were no Executive Session Request(s).

#### **4. CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEE MEETING MINUTES**

a) Technical Committee Meeting Minutes of December 4, 2024

A motion was made by Chris Freer to **APPROVE** the December 4, 2024 Technical Committee Meeting Minutes as written; seconded by Vice Chair Jeff Finn; the motion carried unanimously.

b) Licensing Committee Meeting Minutes of December 12, 2024

A motion was made by Chris Freer to **APPROVE** the December 12, 2024 Licensing Committee Meeting Minutes as written; seconded by Vice Chair Jeff Finn; the motion carried.

5. **DECISION APPEALS**

There were no Decision Appeals.

6. **UNFINISHED BUSINESS**

- a) 2025 Committee/Board/Commission Meeting Dates (Non-action item until January of 2025, when a schedule will be adopted in accordance with the requirements of the Colorado Sunshine Act of 1972, as amended.)

The Board members were provided with the 2025 Committee/Board/Commission Meeting Dates for review and consideration.

7. **NEW BUSINESS**

There was no New Business to discuss.

8. **ADJOURNMENT**

The Board of Review meeting adjourned at 11:04 a.m.

Respectfully submitted,



Roger N. Lovell  
Regional Building Official

RNL/gml

Accommodations for the hearing impaired can be made upon request with a forty-eight (48) hour notice. Please call (719) 327-2989. Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge at: <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.