

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

LICENSING COMMITTEE MINUTES

April 11, 2024 – Thursday – 9:00 a.m.

MEMBERS PRESENT: Chair Steve Lepine, Building Contractor A, B or C
Vice Chair Zach Taylor, Architect
Trevit Smith, Building Contractor C
Dave Rojewski, Building Contractor A
Toby Conquest, Mechanical Contractor A
Maria Miller, Commercial Banker

RBD STAFF: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Regional Building Official – Plans
Luke Sanderson, Non-Compliance Supervisor
Gina LaCascia, Executive Administrative Assistant

PROCEEDINGS:

The Licensing Committee meeting was conducted in a hybrid forum, allowing Committee members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Hearing Room on the Upper Level; or virtually through Microsoft Teams. Sufficient and timely access to the public to observe the meeting was made available at:

<https://www.pprbd.org/Information/Boards>.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**

Chair Steve Lepine called the Licensing Committee meeting to order at 9:00 a.m.

2. **CONSIDERATION OF THE MARCH 14, 2024 LICENSING COMMITTEE MEETING MINUTES**

A motion was made by Toby Conquest to **APPROVE** the March 14, 2024 Licensing Committee Meeting Minutes as written; seconded by Dave Rojewski; the motion carried unanimously.

3. **CONTRACTOR COMPLAINT(S)**

Conduct of Hearing.

Rules. Hearings need not be conducted according to the technical rules relating to evidence and witnesses.

Oral Evidence. Oral evidence shall be taken only on oath or affirmation.

Hearsay Evidence. Hearsay evidence may be used for the purpose of supplementing or explaining any direct evidence, but shall not be sufficient in itself to support a finding unless it would be admissible over objection in civil actions in courts of competent jurisdiction in this State.

Admissibility of Evidence. Any relevant evidence shall be admitted if it is the type of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of any common law or statutory rule that might make improper the admission of any evidence over objection in civil actions in courts of competent jurisdiction in this State.

Exclusion of Evidence. Irrelevant and unduly repetitious evidence shall be excluded.

Rights of Parties. Each party shall have these rights among others:

1. To call and examine witnesses on any matter relevant to the issues of the hearing;
 2. To introduce documentary and physical evidence;
 3. To cross-examine opposing witnesses on any matter relevant to the issues of the hearing;
 4. To impeach any witness regardless of which party first called to testify;
 5. To rebut the evidence against the party;
 6. To represent the party or to be represented by anyone of the party's choice who is lawfully permitted to do so.
- a) A Complaint has been brought against Ryan Stiffler, Examinee for Family Ties Construction Services, Inc., dba Colorado Craftsmen Plumbing, by Lara Matissek, for performing work at 12765 Pensador Drive, Colorado Springs, Colorado prior to obtaining permit(s) and the required license(s) in violation of Sections RBC105.1, RBC201.11.3, Nos. 1, 5 and 6, RBC201.3, RBC201.8.1, RBC204.2.3.1, and RBC205.1, Pikes Peak Regional Building Code, 2023 Edition. In addition, work was performed in violation of Sections RBC201.2, Residential Construction Consulting, and RBC201.4.2, Residential Construction Consulting, Pikes Peak Regional Building Code, 2023 Edition.

This Agenda Item was heard out of order due to technical difficulties.

Ryan Stiffler appeared telephonically; Lara Matissek appeared in person. Due to continued technical difficulties, this Complaint was administratively **CONTINUED** to the July 11, 2024 Licensing Committee meeting since Ms. Matissek advised she would not be available for the June 13, 2024 Licensing Committee meeting.

Ms. Koulchitzka advised the parties that another continuance of this matter will not be granted, and a summons will be issued for the personal appearance of Ryan Stiffler, Examinee for Family Ties Construction Services, Inc., dba Colorado Craftsmen Plumbing for the July 11, 2024 Licensing Committee meeting.

- b) A complaint has been brought against Grant Burghardt, Examinee for Tolliver & Tolliver, Inc., dba Jazy-Frei Plumbing & Heating, Inc., by Chrissie C. Deen for performing work at 1302 Hermosa Way, Colorado Spring, Colorado prior to obtaining permit(s) in violation of Sections RBC105.1 and RBC201.11.3, Nos. 1, 5 and 6, Pikes Peak Regional Building Code, 2023 Edition.

Chrissie C. Deen appeared in person and was sworn in. Grant Burghardt, Examinee of Tolliver & Tolliver, Inc., dba Jazy-Frei Plumbing & Heating, Inc., appeared in person and was sworn in. Christ Burghardt, owner of Tolliver & Tolliver, Inc., dba Jazy-Frei Plumbing & Heating, Inc., also appeared in person and was sworn in.

Ms. Deen testified that while she was in the upstairs office of her home, she heard the bursting of a water pipe in the wall near the upstairs shower; she heard water spraying forcibly downstairs. When the mitigation contractor recommended by insurance showed up, Grant Burghardt was with them.

Ms. Deen brought a few pieces of copper pipe to the hearing as evidence to show that the plumbing company did not do a good job with the emergency plumbing repair. Mr. Burghardt objected to one of the pieces, stating that the 90-degree elbow was not part of the repair he did. The copper pipe pieces and connections were admitted with Mr. Burghardt's objection noted. Ms. Deen also provided a document indicating she hired a second plumbing company, Olson Plumbing & Heating, to replace what Mr. Burghardt previously installed. Mr. Burghardt objected to the part of the document that listed the repair was for a leak because to his knowledge, the pipe and couplings he installed did not have any leaks. The document from Olson Plumbing & Heating was also marked as an exhibit with the objection noted.

Grant Burghardt testified that he responded to an emergency freeze-break situation and cut a hole in the wall of the upstairs office to verify where the pipe break was located. He made the repair just like he has done many times before on other job sites.

Vice Chair Zach Taylor reminded the parties that the complaint is for performing work prior to obtaining a permit. Grant Burghardt indicated he did not obtain a permit because he did not know a permit was required for an emergency repair that was only about eight inches in length.

Chris Burghardt testified that it was his understanding that any emergency repair that required replacement of copper pipe that measures under a foot do not require a permit. Once he received the complaint, he checked the contractor portal with the Department and noticed that a permit had been obtained by Olson Plumbing & Heating on March 15, 2024; therefore, he did not obtain a second permit.

Ms. Koulchitzka advised the Committee that Section RBC105.2 of the Code titled "Plumbing", under subsection two, exempts work from permitting for "minor leaks". Thus, it must be determined if the repair in question was a minor leak or not.

A motion was made by Toby Conquest to **DISMISS** the Complaint since the plumbing repair was minor in nature and did not require a permit; seconded by Dave Rojewski; the motion carried unanimously.

Ms. Koulchitzka advised the parties of their appeal rights as to the decision made by the Licensing Committee pursuant to Pikes Peak Regional Building Code, Section RBC101.7.

4. LICENSING VARIANCE(S)

- a) Licensing Variance Request for Reinstatement of Building Contractor A License #xxx32 – Leroy Sisney, Applicant. Applicant requests a variance to Section RBC201.6.1, Pikes Peak Regional Building Code, 2023 Edition (the "Code"), based on Section 111.2.3, Item 3, of the Code, to allow completion of the 2003 Standard General Building Contractor A Examination in lieu of completion of the 2012 or newer examination, as required.

This Agenda Item was heard out of order due to technical difficulties.

Leroy Sisney appeared virtually and stated that he did not know his office staff did not renew his license, which expired April 30, 2021. He would like to be able to reinstate his license at this time using his 2003 exam scores. He has been working in other states for the last twenty years or so and has a possible project coming up in Colorado.

Luke Sanderson provided a history of North American Commercial Construction and examinee, Leroy Sisney, who holds a contractor B1 license since on or about April 6, 2015 and is currently in an administratively revoked status. Mr. Sisney has a total of one permit obtained on April 13, 2015, which was finalized on August 17, 2015.

Lynn Dunlap, owner of North American Commercial Construction, appeared telephonically and stated that the company has licenses in 26 states throughout the U.S. and had one job in Colorado Springs in 2015. She inadvertently allowed the license to lapse in 2021 because she did not realize it lapsed until a recent new project presented itself in Colorado for later in the fall of 2024.

Toby Conquest asked Mr. Sisney if he would have any problems passing the current testing exams, and Mr. Sisney said he would not have any problems as he has continuously worked since 2015, just not in Colorado. Mr. Conquest suggested Mr. Sisney look into a company named Pearson-Vue, a nationwide company that offers testing throughout the U.S. without having to travel to Colorado to take the test.

Further, Mr. Conquest indicated his concern being that Mr. Sisney only had the one job in Colorado in 2015, and there have been many code changes since then. It would be beneficial for Mr. Sisney to retest.

A motion was made by Maria Miller to **DENY** the variance request and not allow Leroy Sisney to reinstate his Contractor License B1 without 2012 or newer examination on record; seconded by Trevit Smith; the motion carried with one nay by Dave Rojewski.

Ms. Koulchitzka advised the applicant of his appeal rights pursuant to Pikes Peak Regional Building Code, Section RBC101.7. She further advised the applicant once he passes the contractor's examination, the process for the contractor license application can be completed online and submitted therein along with any required documentation accordingly.

5. **APPEAL(S)**

- a) Appeal filed by Brian Tucker dated March 23, 2024. An appeal of an administrative fine issued by the Building Official on March 6, 2024, pursuant to Section RBC103.12 of Pikes Peak Regional Building Code for work performed at 3704 W. High Street, Colorado Springs, Colorado prior to obtaining permit(s).

Brian Tucker appeared in person and was sworn in. Roger Lovell appeared in person and was also sworn in. Ms. Koulchitzka provided Mr. Tucker with a copy of a 37-page document that the Committee and Mr. Tucker will be referring to during the hearing. With no objection from Mr. Tucker, the hearing continued.

Mr. Lovell referenced the Meeting Minutes from the March 6, 2024 Technical Committee meeting and advised the Committee that this appeal resulted from a variance request at 3704 W. High Street, wherein Mr. Tucker, owner of Tucco Home Improvements, LLC, requested a variance to the 2021 International Residential Code, Section R402.2.9 and the 2021 International Energy Conservation Code to allow a landing at the bottom of an exterior stairway to be constructed without confirmation of the required frost protection for the foundation.

During the March 6, 2024 Technical Committee meeting, Brian Tucker was not able to appear, and Vernon Curry [*sic.*], an employee of Tucco Home Improvements, LLC, appeared as an authorized agent. Mr. Curry [*sic.*] stated that, to his knowledge, Tucco Home Improvements was not only asked to assist in completing the basement finish by the current owners, but Tucco Home Improvements had completed the basement finish without the required permits.

With regard to the permit history of this property, Mr. Lovell indicated that an anonymous complaint was received by the Department on August 10, 2021, for work being performed without a permit. After five attempts, on September 7, 2021, one of

the Department's non-compliance inspectors gained access to the basement and photographed a fully finished, fully furnished basement. Further, the Department has no record of issuing a basement finish permit. According to the El Paso County assessor's data, there have been a total of three owners of the property with the home being sold to Tucco Home Improvements, LLC, on August 15, 2019, and then sold to the current property owner(s) on August 2, 2021.

Ms. Koulchitzka advised the Committee that the Building Official, Roger N. Lovell, exercised his authority under Section RBC103.12 of the Code (Authority to Impose a Fine), and on March 6, 2024, imposed a \$1,000 administrative fine to Tucco Home Improvements, LLC, for performing work without a permit. This fine was paid by Brian Tucker on March 20, 2024.

Mr. Tucker testified that Vernon Curry [*sic.*] is a tax accountant for Tucco Home Improvements, LLC, and has no knowledge of the variance. Tucco Home Improvements was hired by the current property owner(s), who currently live in South Carolina, to assist in the completion of the basement because they did not obtain a permit in advance. Mr. Tucker admitted that he does obtain a permit after a project has been completed, approximately every three years or so. Since he had experience with this, Mr. Tucker helped with the variance for this property. It is Mr. Tucker's belief that Mr. Curry [*sic.*], when asked about the project during the March 6, 2024 meeting, misunderstood the line of questioning and kept saying that the contractor is working on the project, but he meant that the contractor was hired to finish the project by filing for a variance on behalf of the property owners(s). Mr. Tucker said that had he worked on the basement remodel, he would have obtained a permit at that time. He is appealing the administrative fine of \$1,000 because Mr. Curry [*sic.*] misunderstood the questions asked during the Technical Committee meeting and misrepresented.

Mr. Tucker stated that there should have been some indication that work was being done such as fresh dirt, backfill, signs of digging, excavation and tractor tracks, or landscaping being done when the Department inspector gained access to the basement. But there was not; the work must have been completed before the complaint was filed. Mr. Tucker believes that the neighbor, who he thinks probably filed the complaint, did not like the new owner(s) and filed a complaint, but the complaining party was not accurate. When Mr. Tucker sold the property, there was no excavation work being done.

Vice Chair Taylor commented that the issue is that Mr. Curry [*sic.*] stated that Tucco Home Improvements completed the basement finish project without the required permit(s) and owned the property prior to the current owners. He asked Mr. Tucker if he had any proof that the basement finish was completed prior to Mr. Tucker purchasing the home. Mr. Tucker said he might have pictures, but he does not have them with him today. He further stated if this appeal was continued, he can arrange for witnesses which would include the real estate agent who sold the home to him and the

new owner(s), plus bring pictures and documents proving that the basement finish was completed before he purchased the property.

Mr. Curry [*sic.*] is not present to testify regarding his misunderstanding.

Vice Chair Taylor advised Mr. Tucker that since Mr. Tucker is requesting a continuance to further present testimony or evidence, the burden of proof is on him. He filed the appeal and paid the fine. Mr. Tucker said he only paid the fine because it was his understanding that he would not be able to obtain permits with a pending fine. Mr. Tucker testified he requested of Department staff that the fine be stayed, however Department staff refused. He was questioned by Ms. Koulchitzka and reminded that he was still under oath as to whether his request had been to waive vs. stay the fine. Mr. Tucker testified to both.

Mr. Conquest reminded Mr. Tucker that he needs to prove to the Committee that he did nothing in violation of Code for the appeal of the administrative fine.

Mr. Lovell testified that issuing an administrative fine does not lock a license or block the issuance of permit(s) or inspections. Mr. Tucker disagreed, stating when he applied for a roofing permit on another project on March 20, 2024, via his contractor portal, he was not able to obtain just that permit. Thus, he paid the administrative fine.

Mr. Tucker requested a continuance to the next available date to allow him time to obtain documents, pictures, and secure witnesses to appear.

A motion was made by Dave Rojewski to **CONTINUE** the Appeal to the next available Licensing Committee meeting; seconded by Toby Conquest; the motion carried unanimously. This Appeal has been continued to the June 13, 2024, Licensing Committee meeting.

6. **CONSENT LICENSE REQUESTS**

Consent license requests will be acted upon as a whole unless a specific item is called for discussion by a Committee member or a citizen wishing to address the Committee.

Toby Conquest advised of a conflict of interest and recused himself from voting on Building Contractor B-1 (Limited Commercial), B & N Construction, Inc., Bradley Helton (License upgrade). Trevit Smith advised of a conflict of interest and recused himself from voting on Building Contractor C (Homebuilder), ZRH Construction, L.L.C., Grant Langdon (Additional license; Examinee changes company; License reinstatement Subject to an Administrative Lock until all 'A' status permits, if any, are resolved). Dave Rojewski also advised of a conflict of interest and recused himself from voting on Building Contractor D-1 (Roofing), Roman Home Systems Inc., Matthew Trujillo.

A motion was made by Vice Chair Taylor to **APPROVE** the Consent License Requests with the exception of Building Contractor B-1 (Limited Commercial), B & N Construction, Inc., Bradley Helton (License upgrade); Building Contractor C (Homebuilder), ZRH Construction, L.L.C., Grant Langdon (Additional license; Examinee changes company; License reinstatement Subject to an Administrative Lock until all 'A' status permits, if any, are resolved); and, Building Contractor D-1 (Roofing), Roman Home Systems Inc., Matthew Trujillo; seconded by Dave Rojewski; the motion carried.

BUILDING CONTRACTOR A-1 (COMMERCIAL)

ET Environmental Corporation, LLC - Mitchell Grady
(License reinstatement)
New Castle Group LLC - Brenda Barbee (License Reinstatement)

BUILDING CONTRACTOR B-1 (LIMITED COMMERCIAL)

Affinity Engineering, LLC dba Affinity Consulting Group fka Affinity Engineering, LLC - Kenneth Mann
(License reinstatement; Examinee changes company; Company changes examinee; and Company name or dba change)
Cline Construction and Renovation LLC - Nathan Friedrich
Forge Building Company, LLC - Hayden Farrell
John Donaldson Construction, Inc. - John Donaldson
(Limitation of no ground up)
Lokal Communities, LLC - Stewart Boal
(Additional license)
Maverick Construction Company LLC - Daniel Nikolich
(Limitation of no ground up)
Ranchers Hotels, LLC - Erik Stelter

BUILDING CONTRACTOR B-2 (LIMITED COMMERCIAL)

5 Starr Metal Builders & Construction, LLC - Joseph Cox
Bedrock LLC dba Ground Solutions dba Bedrock Slingers - Michael Uittenbogaard
Paragon Contracting Co, LLC - Tyler Watson
(Limitation of no ground up)

BUILDING CONTRACTOR C (HOMEBUILDER)

A&S Investments Inc dba Handyman Connection of Colorado Springs
Kenneth McCoy (License reinstatement)
Adaptive Mobility, LLC - Katheryn Johnson
(Limitation of no ground up)
Campbell Roofing, Inc. - Hollie Inwood
(Additional license)
Cutting Edge Renovations LLC - Tyler Cocchi
(Limitation of (1) open ground up permit at a time)

K&M Restoration LLC dba Rainbow Restoration of Colorado Springs - Dallas Cook
(Limitation of no ground up)
Pro Era Builders LLC - Edgar Jasso
(License reinstatement)
R & B Construction LLC - Ronald Barker
(Limitation of no ground up)
Teller Custom Framers Inc - Randy Sharb
(License reinstatement)
Toll Bros., Inc. - Erick Isaacson
(Additional license)
Woodsman LLC - Jeffrey Smith

BUILDING CONTRACTOR D-1 (EXTERIORS)

Exteriors Unlimited LLC - Brian Tilstra
(License reinstatement subject to an Administrative Lock until all 'A' Status permits, if any, are resolved)

BUILDING CONTRACTOR D-1 (FENCES)

Taylor Fence Company - Peter Jacobs
(License reinstatement)

BUILDING CONTRACTOR D-1 (POOLS/SPAS)

Hydro Pools, LLC - Joshua Martinez
(License reinstatement subject to an Administrative Lock until all 'A' Status permits, if any, are resolved)

BUILDING CONTRACTOR D-1 (ROOFING)

DJ Love, LLC dba All About Roofing Colorado - David Love
Elite Exteriors of Denver LLC - Steven Parker Jr.
J3 Construction, Inc. dba O'Hara's Son Roofing Co - Luke Coleman
(License reinstatement)
Moore Dynamic Roofing LLC - Nathan Hanzlovic Jr.
Native Roofing & Construction Inc. - Donovan Busnardo
Needham Roofing Incorporated - Steven Needham
(License reinstatement)
On Point Contracting LLC - Nicholas Piontek
Rockin L Roof Coatings LLC fka Rockin L Roof Coatings - Cornelius Lambright
(Company name or dba change)

BUILDING CONTRACTOR D-5A (SIGNS)

El Paso County Signs, Inc dba Pinnacle Signs & Graphics - Kara Knott
(Company changes examinee)
Royal RR LLC dba Royal Signs - Yvette Downing

BUILDING CONTRACTOR D-1 (STUCCO)

Mikels Plastering and Stone LLC - Miguel Topete Torres

BUILDING CONTRACTOR D-2A (WRECKING)

TK Excavation LLC - Jacob Smith

BUILDING CONTRACTOR D-3B (LIMITED WRECKING)

Cooper Demolition, LLC - Cynthia Silverthorn

BUILDING CONTRACTOR E (MAINTENANCE & REMODELING)

JS Improvement Services - Gerard Houde

Lucas Woodworks LLC - Lucas Wroblewski

Sanctuary Outdoor Design LLC dba Archadeck of Colorado Springs - Paul Milhoan

MECHANICAL CONTRACTOR A (COMMERCIAL)

Air Care Mechanical L.L.C. - Steven Falzon

Jorde Mechanical, Inc. - Daren Jorde

Pasterkamp Heating & Air Conditioning Co. - James Pasterkamp
(License reinstatement)

M3 Mechanical LLC - Randell Chappell
(Examinee changes company)

Windmen Services LLC dba Windmen Heating And Cooling - Marcos Rendon

MECHANICAL CONTRACTOR B (RESIDENTIAL)

Hartzell Heating & Air Conditioning LLC - Terry Hartzell

Help Heating & AC LLC - Christopher Ryckman

HEATING MECHANIC IV (HVAC SERVICE TECH)

Aleksandr Lange

Ben Schrobilgen

Brian Clothier

Christain Alvarado

Cody Porter

Derek Perez (License Reinstatement)

Hunter Michaud (License Reinstatement)

Jacob Mason

Justin Wiese

Michael Black (License Reinstatement)

Raul Mendoza

Tyler Kluzak

CONSENT ITEMS FOR VOLUNTARY SUSPENSION

Jason Bracken

Lance Lathrop

7. **ITEMS CALLED OFF THE CONSENT CALENDAR**

BUILDING CONTRACTOR B-1 (LIMITED COMMERCIAL)

B & N Construction, Inc., Bradley Helton (License upgrade)

With the recusal of Toby Conquest, a quorum remained and a motion was made by Vice Chair Taylor to **APPROVE** B & N Construction, Inc., Bradley Helton; seconded by Dave Rojewski; the motion carried.

BUILDING CONTRACTOR C (HOMEBUILDER)

ZRH Construction, L.L.C., Grant Langdon, (Additional license; Examinee changes company; License reinstatement Subject to an Administrative Lock until all 'A' status permits, if any, are resolved)

With the recusal of Trevit Smith, a quorum remained and a motion was made by Vice Chair Taylor to **APPROVE** ZRH Construction, L.L.C., Grant Langdon; seconded by Dave Rojewski; the motion carried.

BUILDING CONTRACTOR D-1 (ROOFING)

Roman Home Systems Inc., Matthew Trujillo

With the recusal of Dave Rojewski, a quorum remained and a motion was made by Vice Chair Taylor to **APPROVE** Roman Home Systems, Inc., Matthew Turjillo; seconded by Trevit Smith; the motion carried.

8. **INDIVIDUAL LICENSE REQUEST(S)**

Cowgirl Demolition & Excavating LLC – Jessica Logue

Section RBC201.11.3 Punishable Acts and Omissions. The following actions shall be considered punishable:

4. Misrepresentation by an applicant of a material fact when applying for a contractor's license or registration.

Ms. Koulchitzka advised the Committee that this appearance was required for creditability reasons. There is a process for contractors to follow when applying for a license, which includes a name-based judicial records search. During the search, a discrepancy was discovered regarding how the applicant answered certain questions and the public records. Specifically, four outstanding unsatisfied judgements were discovered: two dealing with monetary claims, and two dealing with breach of contract. Since the applicant answered "no" to the question of any unsatisfied judgements against her, she was advised of these judgements and asked to amend her application and/or provide substantiating documentation.

The Department received a supplemental application from the applicant with the following representation: “These judgements are all personal judgements and not Cowgirl Demolition related. They are either old, and/or have been cleared up or resolved in a different way in the past.”

The age of the judgements was not relevant to the Department’s review or analysis because they could still be collected. Therefore, the Legal Department requested that the applicant provide substantiating documentation as to these four judgements having been satisfied. However, the documents provided by the applicant were not responsive to the four outstanding judgements. Instead, they were for other civil matters not in question. Therefore, the applicant was requested to appear.

Jessica Logue appeared telephonically and stated that her office staff was assisting with the submitting of the contractor’s license application and was unaware of any judgements against Cowgirl Demolition or personal judgements against Ms. Logue. She did not intend to mislead or defraud at any time. Ms. Logue said she was unaware of any unpaid judgements against her as they are not listed on her personal credit report, nor did she ever receive service of the judgements personally. She did provide supplementation with what she thought was responsive, but evidently, the documentation was on other matters. She would still like to proceed with the contractor’s license application and will supplement her contractor’s license application to this regard.

Ms. Koulchitzka provided the applicant with the case numbers for the four outstanding judgements accordingly.

The applicant was advised of two options: she could either acknowledge these four judgements as outstanding on public record or request a continuance if she disputes the same and provide documentation to the contrary at the next Licensing Committee meeting. The applicant admitted to the subject judgments being outstanding.

A motion was made by Toby Conquest to allow the Licensing Department to process the licensing application subject to Ms. Logue’s admission with a resulting supplementation thereto by the applicant; seconded by Maria Miller; the motion carried unanimously.

9. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

10. **NEW BUSINESS**

There was no New Business to discuss.

11. **ADJOURNMENT**

The Licensing Committee meeting adjourned at 12:06 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger N. Lovell".

Roger N. Lovell, Regional Building Official

RNL/gml

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hour notice. Please call (719) 327-2989.

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